

Williams Complaints Classroom Notice

Local Educational Agencies (LEAs) are required to post the Williams Complaints Classroom Notice in each classroom of every school notifying all parents/guardians, pupils and teachers of their rights to complain about possible insufficient instructional material, unclean and/or unsafe school facilities, teacher vacancies and/or misassignments according to 5 CCR Section 4684(a) and/or lack of intensive instruction and services for pupils who have not passed the high school exit exam at the end of grade 12 (EC § 35186(f)(4)).

This Sample Williams Complaints Classroom Notice is provided by CDE for LEAs to post in each classroom of every school to explain the complaints process for Williams-related issues:

To all Parents, Guardians, Pupils, and Teachers:

Pursuant to California Education Code Section 35186, you are hereby notified that:

There should be sufficient textbooks and instructional materials. That means each pupil, including English learners, must have a textbook or instructional materials, or both, to use in class and to take home.

School facilities must be clean, safe, and maintained in good repair.

There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class, including the certification required to teach English learners if present.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold.

[Note to LEAs with Grades 10 through 12, please add the required Valenzuela (AB 347) language] Pupils, including English Learners, who have not passed one or both parts of the high school exit examination by the end of the 12th grade are to be provided the opportunities to receive intensive instruction and services for up to two consecutive academic years after the completion of grade 12.